# Date

## 2012 August 30

# Location

## Logan Library Conference Room [L210]

# Members Present

## Andrew Michaelis, Jackson Melling, Brandon Knight [Questioner], Caleb Drake [Recorder] Alex Lo (Client)

# Projected Time

## Entire Meeting

### 17:30 – 20:00

## Breakdown

### 17:30 – 18:29 [Finalize list of currently known details and necessary questions]

### 18:30 – 19:29 [Skype Call w/ Client]

### 19:30 – 20:00 [Determine To-Do List]

# Brief

## Skype meeting between Code Swap Team and Client, Alex Lo, to clarify project requirements and specifications

# Meeting Details

## 17:30-18:27

### Presently Known Requirements

#### Authorities (users, admins, etc…)

#### Users invited via email

#### Organized into groups

#### Web Framework

### Questions

#### Installer

##### Multiple Configurations

#### Multiple Collaborators

##### How many reviewers

##### Multiple Reviews per submission

#### Should users be allowed to remove their files

#### Code Review Process

##### Upload or copy/paste

##### Download or Site-Embedded, Live View

#### Documentation

##### Forward documents

##### Upload

## 18:30-19:19

### Skype Call w/ Client

#### Project Deadline

##### End of Winter Quarter

#### Top Priority (Deadline: Fall Quarter)

##### Admin and User functionality

##### Make installer which will download to Ubuntu server and be pushable to deployment

#### Issues

##### Currently only a professor-generated Excel spreadsheet of who grades who—no automatic system

##### Students Matching program has bug

##### System has problems with odd numbers of students

##### OpenID Credentials may require VeriSign Key for mass-distribution

#### Requirements

##### Authority Levels

###### Admin

###### Prof

###### TA

###### Student

##### Generate two submissions for user

##### Automatically return comments to code author

##### Similar to CATME

##### Set who can review who?

##### Easy to Deploy

##### Use AWS / Cloud-deployable hosting

###### Easily Deployable

###### Easy to Maintain

##### Guide

##### Out-of-the-box

##### Write-up on why we made choices (i.e. Rails, AWS, etc…)

##### Administrative Tools

###### Add extra reviews

##### Configurations

###### Adjust for class sizes

##### Download Code /Embedded Code-Viewer

##### Commenting Line-by-Line

##### Wizard for adding class

###### Class

###### Class Type

###### Term

###### Year

###### School

###### Time Zone

##### No Pre-Review “Calibration” (like in CATME)

##### Upload documentation to GitHub and Link to Wiki

#### Notes

##### Richard Layton (RHIT ME department)

###### On CATME Board

###### Can possibly help w/ getting admin accounts

##### Email is best form of communication

##### Daily Stand-ups in Res Hall

##### Researching will be next few weeks of work

###### Make questions to answer prior to research

###### Post Questions and Answers, Links, & Comments on Wiki

##### Possible use Trello Notepad as Virtual Kanban Board & Backlog

## 19:20-19:31

### TODO

#### Speak w/ Richard Layton in ME department about CATME Account

#### Check-out OpenID’s options mass-distribution

#### GitHub Tutorial Meeting w/ Alex Lo for next week (2012 Sept 2-8)

#### Possibly Set-up meeting with Alex Lo over homecoming weekend

## 19:32

### Meeting Adjourned

## Meeting Time Delta

### –28 minutes